

So, you want to start a project in NHS Lothian?

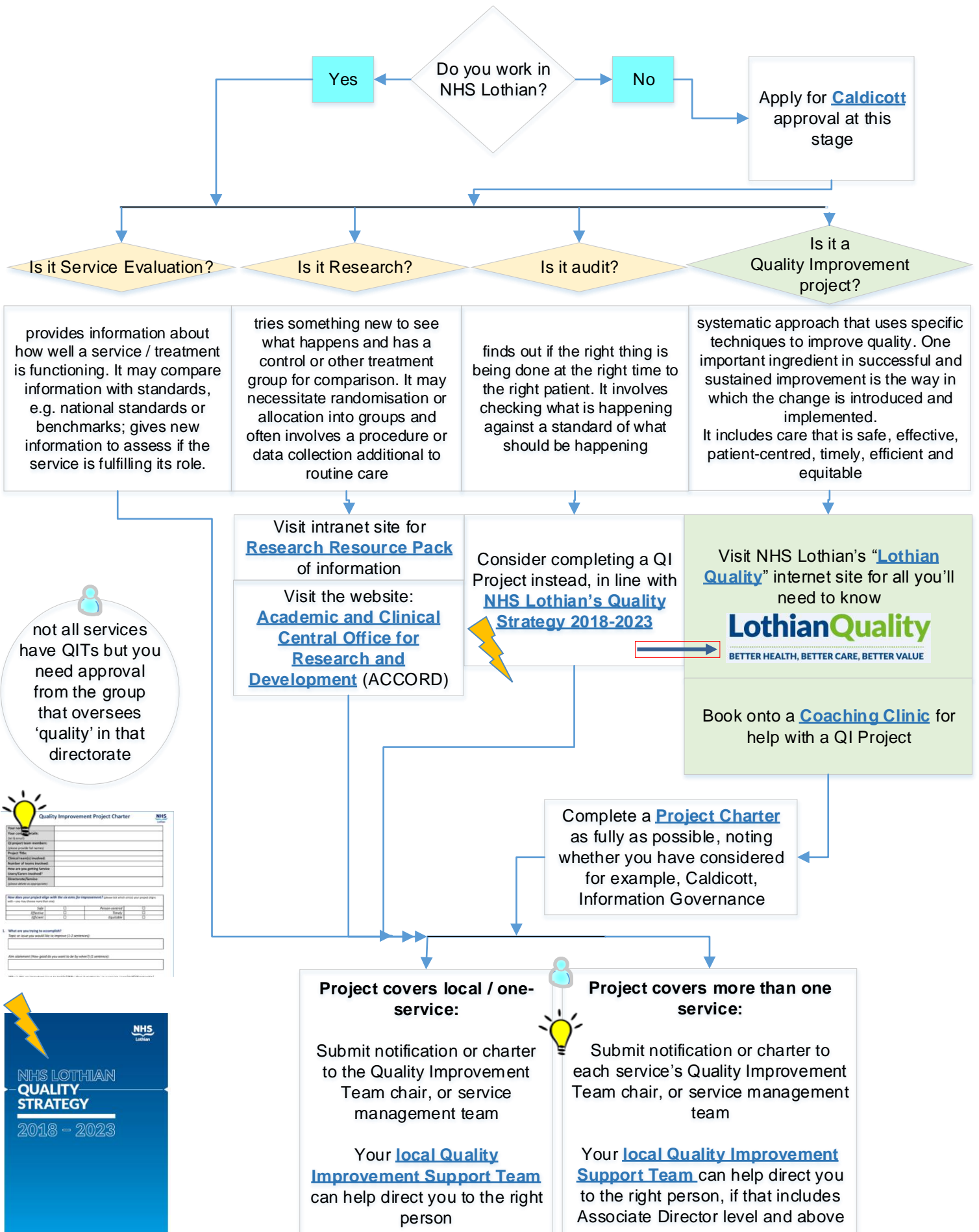
All projects require service approval and assurance for governance.
It is your responsibility to ensure that you have considered the following linked subjects:

[Caldicott](#)

[Ethics](#)

[Equality & Diversity](#)

[Information Governance](#)



not all services have QITs but you need approval from the group that oversees 'quality' in that directorate

Quality Improvement Project Charter

Project Name:			
Project Lead:			
Project Sponsor:			
Project Start Date:		Project End Date:	
Project Status:		Project Phase:	
Project Description:			
Project Objectives:			
Project Risks:			
Project Budget:			
Project Resources:			
Project Governance:			

1. What are you trying to accomplish?
What is your aim? (to be achieved by the end of the project?)

2. How do you plan to measure success?
What are your key performance indicators (KPIs)?

